



CANADIAN UNION OF PUBLIC EMPLOYEES LOCAL 825 #361 - 255 Newport Dr. Port Moody, BC, V3H 5H1

www.825.cupe.ca

Member & Dependant Bursary Policy

Member & Dependant Bursaries – Full & Part Time Studies

1. Up to Ten (10) \$500 bursaries (for tuition & course materials) are available annually to dependants of CUPE 825 and members of CUPE 825.
 - a) Bursaries are paid directly to the member upon receipt of invoices and proof of registration.
 - b) Estimated annual total expense of \$5000.00

2. Eligibility

To be eligible for a member/dependant bursary, the member/dependant must satisfy the following criteria:

- a) The member must be a current member of CUPE 825 in good standing at the time of application.
- b) The Full Time member must be employed by the City of Port Moody, CUPE 825 for a minimum of six (6) months continuous service. Part Time, Auxiliary or Temporary Full Time employees must accumulate a minimum of 910 hrs (7 hours/day) or 1040 hrs (8 hours/day) at the time of application.
- c) The dependant must be attending a recognized post-secondary institution, and beginning or continuing part/full-time studies as defined by the Canadian Student Financial Assistance Act.
- d) Members that are participating in a City-paid Learning Contract are not eligible.
- e) Dependant is defined as 25 years or younger.

3. Selection

- a) The applications will be submitted to CUPE 825 Bursary Committee for their recommendation and final approval is determined by the CUPE 825 Executive Board.
- b) Awards will be based upon service of the member measured from the date of hire or accumulated minimum number of eligible hours.
- c) Bursary awards may be received once per member or once for each eligible dependant.
- d) Any disputes or exceptions to these policies will be evaluated on a case by case basis and brought forward to the CUPE 825 Executive Board.

4. Application

The application deadline is June 30th. Applications will be accepted to September 30th, but priority will be given to those applications received by June 30th.

An incomplete application will result in disqualification.